

*WORLDMARK, THE CLUB*  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
September 22, 2021  
San Diego, CA

**1. CALL TO ORDER**

In attendance were Cecilia Cuevas, President and Director; Linda Hildebrant, Vice President and Director; Bob Hartsock, Secretary and Director; Mark Payette, Director; Kevin Maciulewicz, Director; Richard Scinta, Wyndham Destinations Vice President – Club and Association Governance; Stephanie Shugarts, Wyndham Destinations Director – Owner Relations; Jodi Rogers, Wyndham Destinations Vice President – Accounting; Tim Dierks, Wyndham Destinations Director – Club Management; Sheriff Masry, Wyndham Destinations Divisional Vice President; Shawn Losk, Wyndham Destinations Director – Accounting; Annie Roberts, Wyndham Destinations Senior Vice President – Owner Services and Club Management; Trina Miller, Wyndham Destinations Vice President; David Oigarden, Wyndham Destinations Vice President – Legal; Sharron Lawley, Wyndham Destinations Manager – Club Management; Geoff Richards, Wyndham Destinations Chief Operating Officer; Jeff Pank, Wyndham Destinations Regional Vice President; Blaine Redfern, Wyndham Destinations Multi-site General Manager; Adam Ritch, Wyndham Destinations General Manager; Racheal Giannecchini, Wyndham Destinations General Manager; Thomas Mohrlock, Wyndham Destinations Assistant General Manager; and WorldMark members John Henley, Caprice Preciado and Lonny Selstad.

**2. MEETING MINUTES**

The Board reviewed the minutes from the June 17, 2021 board meeting, after which the following motion was made:

**UPON A MOTION TO APPROVE THE MINUTES FROM THE JUNE 16, 2021 BOARD MEETING**, duly made by Mark Payette and seconded by Kevin Maciulewicz, the minutes were unanimously approved.

The Board reviewed the minutes from the July 15, 2021 special board meeting, after which the following motion was made:

**UPON A MOTION TO APPROVE THE MINUTES FROM THE JULY 15, 2021 BOARD MEETING**, duly made by Kevin Maciulewicz and seconded by Bob Hartsock, the minutes were unanimously approved.

**3. PRESIDENT’S REPORT**

Cecilia Cuevas recognized the upcoming Annual Meeting in October which is being held virtually with a small in-person presence.

**4. TREASURER’S REPORT**

Jodi Rogers reviewed the Treasurer’s Report dated August 31, 2021, including profits and losses, total revenues, total expenses, assessment receivables and reserves.

**5. RESORT OPERATIONS HIGHLIGHTS**

Sheriff Masry reviewed the Resort Operations Highlights for the period ending August 31, 2021.

**6. SERVICES AND CLUB MANAGEMENT UPDATE**

Tim Dierks provided an update on Club Services statistics, the owner rental program, website usage, the National Parks campaign, and the demonstration of the new website that is planned to follow the Annual Meeting.

## **7. MONTHLY FINANCIAL REVIEW**

The Financial Review Committee was provided the Financial Package for the month ending May 30 on June 30, for the month ending June 30 on July 28, and for the month ending July 31 on August 8.

**UPON A MOTION TO ACKNOWLEDGE AND RATIFY THE REVIEW OF THE REFERENCED FINANCIAL PACKAGES**, duly made by Mark Payette and seconded by Linda Hildebrant, the motion was unanimously approved.

## **8. TRANSFER AUTHORIZATION**

The Board, by written resolution dated February 14, 2019, authorized management to transfer association funds from the operating and reserve accounts related to the operation of the resorts and association. The detail of all such transfers made during the period of May 1, 2021 through July 31, 2021 was provided to the Board as part of the Monthly Financial Packages.

**UPON A MOTION TO RATIFY ALL OF THE TRANSFERS MADE TO AND FROM THE ASSOCIATION'S OPERATING AND RESERVE ACCOUNTS FOR THE PERIOD OF MAY 1 THROUGH JULY 31**, duly made by Mark Payette and seconded by Bob Hartsock, the motion was unanimously approved.

## **9. 2021 AUDIT AND TAX ENGAGEMENT**

Jodi Rogers reviewed the audit engagement letter and tax engagement letter for CliftonLarsonAllen LLP to conduct the Club's annual audit and prepare the Club's tax returns.

**UPON A MOTION TO ENGAGE CLIFTONLARSONALLEN LLP TO CONDUCT THE CLUB'S ANNUAL AUDIT AND PREPARE THE CLUB'S TAX RETURNS**, duly made by Bob Hartsock and seconded by Linda Hildebrant, the motion was unanimously approved.

## **10. SOLAR PROGRAM**

Sheriff Masry presented the community solar program for Running Y and reviewed the benefits and potential cost savings of the program.

**UPON A MOTION TO ENTER INTO A CONTRACT WITH THE OREGON COMMUNITY SOLAR PROGRAM FOR RUNNING Y RESORT**, duly made by Kevin Maciulewicz and seconded by Linda Hildebrant, the motion was unanimously approved.

## **11. APPOINTMENT OF ASSISTANT SECRETARY**

Stephanie Shugarts asked the Board to approve a resolution appointing Wyndham employee Todd Thoreson as Assistant Secretary of the Club for so long as he remains a Wyndham employee, for the purpose of allowing Mr. Thoreson to act as the Club's representative with respect to resort association matters.

**UPON A MOTION TO APPROVE THE RESOLUTION AS PRESENTED TO THE BOARD, APPOINTING TODD THORESON AS ASSISTANT SECRETARY OF THE CLUB**, duly made by Linda Hildebrant and seconded by Mark Payette, the motion was unanimously approved.

## **12. PROPOSED 2022 BUDGET**

Jodi Rogers reviewed the proposed 2022 budget including the proposed 2022 and 2023 reserve budgets and answered questions for the board.

**13. OWNER COMMENTS**

Cecilia Cuevas showed appreciation for the owners that attended the meeting. The owners shared their thoughts with the board on Destinations magazine, one night stays, checkout time and owner feedback.

**14. ADJOURMENT**

There being no further business before the Board, the meeting was adjourned.



---

Bob Hartsock, Secretary